

Defiance County Board of DD Organizational Board Meeting Minutes

January 23, 2024

5:00 pm

- The January Organizational Board meeting of the Defiance County Board of Developmental Disabilities was held January 23, 2024 at the Defiance County Board of DD.
- The meeting was called to order by Jami Cameron, President, at 5:14 p.m. Board members present were Ms. Jami Cameron, Mr. Clayton Crates, Ms. Beth Headley, Ms. Roberta Phlipot, and Ms. Ruby Schindler. Board Member, Ms. Stephanie Meyer was present remotely via Zoom. Approximately 9 others consisting of Board employees and members of the public were also present.
- Motion was made by Ms. Headley and seconded by Mr. Crate to approve Ms. Ruby Schindler as Board President; Ms. Roberta Phlipot as Board Vice-President; and Ms. Stephanie Meyer as Board Recording Secretary. Ms. Ruby Schindler then continued the meeting as President.
Motion approved unanimously via roll call vote.
- Motion was made by Ms. Jami Cameron and seconded by Ms. Roberta Phlipot to appoint Ms. Roberta Phlipot, Ms. Jami Cameron, and Ms. Beth Headley for the Ethics Council to appoint Mr. Clayton Crates, Ms. Stephanie Meyer, and Ms. Ruby Schindler for the Finance Committee; to appoint Ms. Amanda Westrick as the Hearing Officer for the Free/Reduced Lunch Applications.
Motion approved unanimously via roll call vote.
- REVIEW AND COMPLETION OF FORMS:
 1. Board Member Responsibilities
 2. HIPAA & Confidentiality Verification
 3. Board Member Eligibility Declaration
 4. Abuser Registry Annual Notice
 5. Board Member Conflicts of Interest
 6. Board Code of Ethics
 7. DCBDD's Mission, Vision, and Core Values
 8. Policy Chapter 2: The Board of Developmental Disabilities 2.1 – 2.14
 9. Rights of Individuals who have Developmental Disabilities in Ohio
- Motion was made by Ms. Schindler and seconded by Ms. Meyer to approve the resolution to designate the Superintendent as the authorized purchasing agent and to grant the Superintendent the authority to authorize expenditures up to \$10,000.00 with the exception of the state mandated quarterly match payments provided the expenditure is within the Board-approved fund budget.
Motion approved unanimously via roll call vote.

- Motion was made by Ms. Cameron and seconded by Mr. Crates to authorize the Superintendent to adjust revenue estimates and appropriations during 2024 on an as needed basis.

Motion approved unanimously via roll call vote.

- Meeting dates and times were discussed

- Motion was made by Ms. Phlipot and seconded by Ms. Headley to adjourn at 5:23 p.m.

Motion approved unanimously vial roll call vote.

Stephanie Meyer, Board Secretary

Date